KeyBytes® 3.2

The interactive course in ICT

KeyBytes 3.2 is a highly interactive, hands-on course in ICT. The carefully structured program is supported by a student Coursebook, a Teachers Guide and worksheet pack. **KeyBytes 3.2** is designed to progressively build students' ICT knowledge and skills, allowing every student to move forward independently at their own speed.
KeyBytes 3.2 is designed to meet the needs of Secondary students with average or slightly below average reading and comprehension ability. It is also suitable for pupils towards the top end of the Primary/Junior sector with good reading and comprehension ability.

The content of the course is mapped to:
● KS2 and KS3 National Curriculum PoS
● KS3 QCA Scheme of Work
● 5-14 National Guidelines in ICT for Scotland

The *KeyBytes* 3.2 program

KeyBytes 3.2 program consists of 17 units covering:

● introduction to the program
● keyboard and mouse skills
● typing practice
● familiarity with the hardware
● screen technology
● peripherals
● Windows
● word processing

● spreadsheets
● databases
● graphics
● desktop publishing
● simple programming
● computers in daily life
● communications
● when and how to apply ICT
● final course test

Coursebook and worksheets

● Coursebook reinforces the work carried out at the computer and prepares the pupil for written worksheet tasks
● worksheet tasks consolidate the learning gained from the program and Coursebook
● worksheets can be used in the classroom or as homework assignments

Teachers Guide

● Teachers Guide gives comprehensive support in setting up and using the course
● provides overview of course content, unit passwords and model answers to worksheets
● offers guidance on selective use of various configuration features

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